

# Welcome Back!

## Non-COVID Emergency Preparedness Information

As we are moving more and more into active – and interactive – community, this information is being provided to refresh all of our memories regarding the various resources on hand for handling emergencies along with additional safety-related information. Please review this carefully.

### Balancing Safety and Hospitality

St Bartholomew's is committed to being a welcoming and hospitable community.

- During services and other events and gatherings, our doors are open and we welcome them all.
- During weekdays and at other times when the building is unoccupied or occupied by a very few people, our exterior doors are locked, and doorbells & cameras allow us to invite visitors and others into our space as appropriate.

### What Emergencies Should We Prepare For?

- Medical Emergencies (Respiratory Distress, Bleeding, Stroke, Heart Attack, etc)
- Environmental Emergencies (Fire, Flood, Tornado, Severe Storm, Ice Storm, Sudden Loss of Power, etc)
- Human-caused Emergencies (Intruder, etc.)

### What Resources Do We Have?

General Resources:

- Each other: As a community, we pay attention to one another and our surroundings. As a result, we can be aware of needs and supportive to those who need help
- Walkie-Talkies: During services, the verger, user, and VPOD can communicate via walkie-talkie to coordinate any response needed
- Exterior Building cameras: At most times, these can help to alert staff and others to an emergency that occurs outside the building

Medical Emergency Resources:

- AED (defibrillator) in outer narthex between the bathrooms
- First Aid kits in the office, kitchen, sacristy, choir hallway, Warden's Hall, and Nave
- Parishioners and staff trained in CPR and first aid
- Parishioners who are physicians and first responders

Environmental Emergency Resources:

- Smoke detectors and fire alarms
- Emergency lighting
- Sturdy building
- Shelter in place locations
  - Bathrooms
  - Interior hallway
  - Vesting room
  - Music/choir suite
- Evacuation routes
  - Doors to either side of sacristy
  - Door behind the technology cabinet where the acolytes sit
  - Numerous building doors

## Human-caused Emergency Resources

- Each other – **See Something, Say Something**
- Shelter in place locations
- Emergency Response Team and Plan

## What Should I Do in an Emergency?

### Medical Emergency

- During a service
  - Alert the verger, usher, or VPOD immediately
  - Call 911 if requested
    - Address: 1790 Lavista Road, Atlanta, GA 30306
  - Stay calm
  - Render aid IF YOU ARE TRAINED
- During an event
  - Alert a staff or vestry member immediately
  - See above
- If you are alone or in a small group
  - Call 911 immediately (see address above)
  - Act as directed

### Environmental Emergency

- Stay Calm
- Know evacuation routes and location of nearest exit
- Know shelter in place locations and which is nearest to you
- Follow instructions

### Human-caused Emergency

- Call 911 immediately
  - Report situation and our address
  - DO NOT FREEZE
  - If possible: FLEE (RUN)
    - Know the nearest escape/evacuation location and use it
    - Leave your belongings
    - Keep your hands visible
  - If you cannot flee: HIDE
    - Get out of view
    - Block entry to your hiding place and lock doors
    - Silence your phone
  - If there is NO OTHER OPTION: FIGHT
    - Attempt to incapacitate whoever is causing the danger
    - Try to stay at a distance – throw things

Who Can I Contact for more Information:

Emergency Response Team

CeCe Balboni	Emmanuel Counseling Center
Mark Daddona	Head Usher
Bobbi Geery	Parishioner, Certified CPR/AED Instructor
Juliana Lancaster	Parishioner/Usher
Tom McGowan	Parishioner/Usher
Angela Shepherd	Rector
Alex Sherrill	Assistant to the Rector
Mary Beth Westmoreland	Head Verger